



Student Handbook
2023

Table of Contents

General Information.....	3
Packing Checklist.....	5
Housing, Dining, & Residence Life.....	6
Code of Conduct.....	8
Discipline	9
Financial Aid & Work Study.....	9
COVID-19 Policies.....	10
Campus Map	11

General Information

FESTIVAL LOCATION:

Emory University

CHECK-IN, COMPLEX (Residence Halls)
1310 Clifton Rd., Atlanta, GA 30322

RESIDENCE HALLS
The Complex (Smith, Hopkins, or Thomas)
1310 Clifton Rd., Atlanta, GA 30322

DINING HALL
Dobbs Common Table (in the Emory Student Center)
201 Dowman Drive, Atlanta, Georgia 30322

PARKING
Fishburne Parking Deck
Free on weekends and after 4:00 p.m. on weekdays
Street address is 1672 North Decatur Road, Atlanta, 30322, but you will need to enter from Fishburne Lane (see attached map).

An ACMF-specific annotated map is available on the last page of this handbook. Additional maps can be found at <https://map.emory.edu/>.

CHECK-IN:

Please report to the The Complex between 3:00 and 4:30 on Sunday, June 11, to check in to the festival, where you will receive your schedule, dorm assignment, and chamber music assignment. After checking in, you may move your belongings into your dorm. We will gather for a welcome and orientation meeting at 5:00 in Emerson Concert Hall (Schwartz Center).

CHECK-OUT:

Students will check out of their dormitories immediately after the final concert in the early afternoon on Saturday, June 18.

CONTACT INFORMATION

The festival directors are available to answer any questions you might have during the festival. The quickest and most efficient way to reach them is by email:
info@atlantachambermusicfestival.com.

Should you have an emergency, please send a text message to their cell phones (they may not be able to answer calls during classes, so voicemails will have a longer response time).

Jonathan Wright, Co-Director: (770) 598-7610

Jessica Sherer, Co-Director: (404) 433-5433

Caleb Herron, Director of Residence Life: (678) 620-9320

Emory Police: (404) 727-6111

Packing Checklist

- Folding music stand
- Instrument & instrument accessories
- Required forms, signed
- Any music you might want to practice in your free time
- Pencil
- Extra-long twin sheets & comforter
- Pillow
- Blanket
- Bath towels
- Toiletries
- Casual clothes for 7 days (light layers recommended)
- Rain jacket or poncho
- Snacks/drinks or snack money for recreation time (breakfast, lunch, and dinner are all provided)
- Concert clothes for Friday and Saturday (bring two sets)
 - Black pants or ankle length skirt OR black dress
 - Black top (or ACMF t-shirt)
 - Black shoes

Please label all instruments, music, music stands, and instrument accessories with your name. It is recommended that you label as many of your other belongings as possible as well.

If you bring a mobile phone, please also make sure to label it with your name, and turn on Find My iPhone or any similar locating service.

Housing, Dining, and Residence Life

ROOM ASSIGNMENTS:

All students will be housed on campus in double occupancy dorm rooms. Housing assignments are based on age, gender identity, and roommate requests. In the case of roommate requests, both parties must make the request; we will not honor requests made by only one of the two parties. We do our best to accommodate requests, but the festival retains the right to make the final decision on all housing assignments. Single rooms are available for an additional \$210.

KEYS:

You will be given a key to your dorm room and a wristband giving you access to the dorm building. Please keep them with you at all times. **The fee for replacing lost keys is \$75.**

TRASH:

Trash cans should be placed outside your door each morning. Staff will empty trash, but will not enter rooms.

COUNSELORS:

Each student will be assigned to a specific counselor, who will ensure their attendance at rehearsals, concerts, and meals, and their adherence to curfew. Counselors report to the **Director of Residence Life**, who oversees all activities and supervision of students. While students will be assigned to a specific counselor for attendance purposes, they should feel free to approach any counselor with any question or need that they may have during camp.

CURFEW:

All students must return to the residence hall by 10:00 pm each evening.

VISITORS:

No outside visitors are allowed in Residence Halls.

ROOM CHANGES:

Room changes should be requested only in exceptional circumstances, and are subject to approval by the Director of Residence Life.

LEAVING CAMPUS:

ACMF is an immersive experience. Once students arrive on campus, they are not permitted to leave until the end of the festival. This is to 1) ensure that students don't miss important experiences such as faculty recitals, and 2) ensure that the counselors know where all students are at all times. Students' safety is our top priority, and we do not have the personnel in place to manage multiple comings and goings.

CHECK OUT:

You must leave your room in the same condition in which you found it. Please take careful inventory of your room upon arrival, and report any damage to your counselor. Any damages to your room or furniture will be billed to you. Check out is mandatory. If you do not check out with your counselor and return your room key, a \$75 fee will be billed to you. You must be completely moved out of your room by the time specified on the festival schedule.

WIFI INFORMATION:

Emory's guest wifi network is available for ACMF participants. Simply connect to the network, and you will be prompted to enter your email address to connect.

DINING:

All meals will be provided in Dobbs Common Table, inside the Emory Student Center, unless otherwise specified on the festival schedule. The wrist band that gives you access to your dorm will also give you access to the dining hall. Dining hall hours are as listed on the festival schedule.

MEDICATION:

All medication must be handed in to the Director of Residence Life at the start of the festival, with clear instructions on dosage and timing. Counselors will distribute medication at the prescribed times.

Emory University is a smoke free campus. Smoking is PROHIBITED on the entire campus.

Code of Conduct

ACMF operates according to the following code of conduct to ensure that the rights of all individuals are protected while attending the camp and to establish the safest and best possible learning environment for all camp participants.

Expectations:

All students, parents, and staff are expected to treat one another with respect, to show equal respect to the property of others, and to behave in a way which does not endanger, intimidate, or interfere with the participation of others. Students are expected to follow the instructions given by ACMF faculty and staff.

I agree to the following, with the understanding that failure to adhere to these policies may result in disciplinary action up to and including my immediate expulsion from ACMF with no refund of fees:

1. I will not be in possession of cigarettes or any tobacco products, alcohol, non-prescribed drugs, weapons, pornographic material on campus at any time.
2. I will not use language which is intentionally offensive, sexist, or racist.
3. I will refrain from fighting, bullying, or other forms of aggressive behavior.
4. I will not leave campus boundaries without express permission from a festival director and parent or counselor supervision.
5. I will not behave in a manner which damages or vandalizes the property of others or the Emory University campus.
6. I will not behave in a manner which is potentially dangerous to myself or others.
7. I will not allow any visitors inside my dorm room; common areas are available for gatherings.
8. I will be in my residence hall by 10:00 p.m. each evening.

Discipline

A committee formed of festival directors, counselors, and faculty will address allegations of misconduct by students. Allegations that may be reviewed include any violation of the code of conduct; any illegal act; any act or language that may be considered threatening or abusive; and any reports from faculty of conduct unbecoming of an ACMF student (i.e. failure to attend rehearsals or performances, inappropriate behavior towards fellow students or faculty, etc.).

The committee may impose penalties up to and including expulsion without a refund. Any disciplinary action taken will be reported to the student's parents immediately. The decisions of the committee are final.

COVID-19 Policies

ACMF participants must adhere to all Emory University policies, which are available at www.emory.edu/forward/index.html. Additional ACMF-specific policies are as follows:

VACCINATIONS:

All ACMF participants must be fully vaccinated, including booster for 12 and older. Proof of vaccination may be uploaded here: www.atlantachambermusicfestival.com/covid. To request a medical exemption, please email info@atlantachambermusicfestival.com.

IN CASE OF ILLNESS:

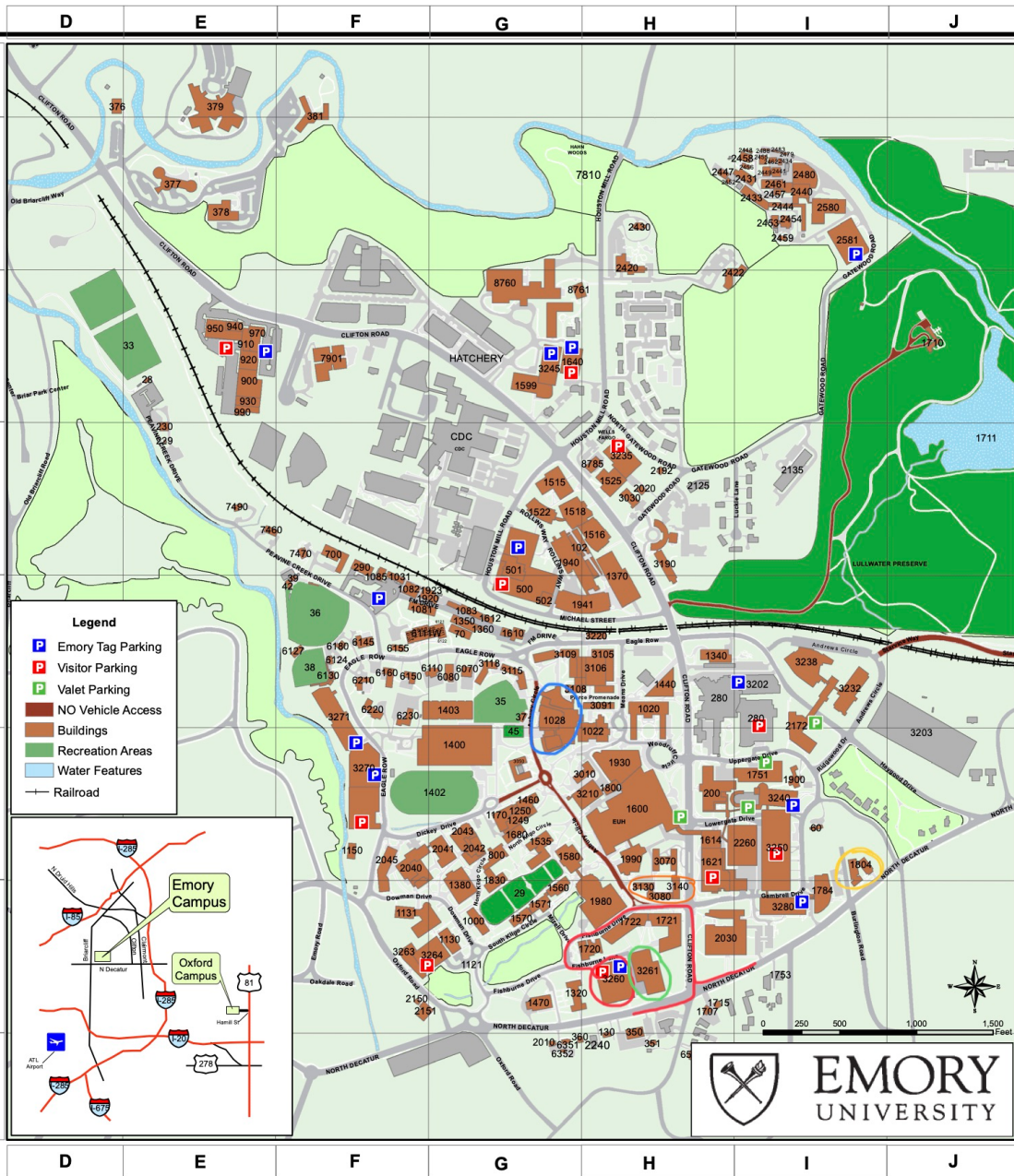
Any member of the ACMF community showing symptoms of COVID-19 will be assessed by Residence Life staff, and may be administered a rapid antigen nasal swab COVID test (the individual will self-swab). If the test is negative, the individual may be administered a second rapid test 24-48 hours later.

Symptoms of COVID-19 include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

IN CASE OF A POSITIVE TEST:

Any individual who tests positive for COVID during the festival will be required to leave campus for the duration of the festival. Students will be immediately isolated on a separate floor of the dormitory until their parents arrive to pick them up.



BLDG	BUILDING DESCRIPTION	GRID CODE	BLDG	BUILDING DESCRIPTION	GRID CODE	BLDG	BUILDING DESCRIPTION	GRID CODE	BLDG	BUILDING DESCRIPTION	GRID CODE
6070	#6 EAGLE ROW	G7	39	CHAPPELL PARK FIELD HOUSE	F7	3108	HAMILTON E. HOLMES HALL	H7	2461	SMALL PRIMATE WING	I4
6080	#8 EAGLE ROW	G7	42	CHAPPELL PARK LOCKER ROOM	F7	3070	HARRIS HALL	H8	3130	SMITH HALL	H9
6100	#10 EAGLE ROW	G7	280	CHOA IN CLIFTON	I4	1022	THE HATCHERY	G5	6127	SOFTBALL BATTING FACILITY	F7
6150	#12 EAGLE ROW	F7	2459	CID	I4	1923	HAZARD PAINT WASTE STORAGE	F7	6130	SOFTBALL FIELD COOPER	F7
6155	#13 EAGLE ROW	F7	1522	CLAUDIA NANCE ROLLINS BUILDING	O8	3232	HEALTH SCIENCE RESEARCH BUILDING	I7	6131	SOFTBALL LOCKER ROOM	F7
6160	#14 EAGLE ROW	F7	7800	CLIFTON SCHOOL AT CLIFTON	P5	3038	HEALTH SCIENCE RESEARCH BUILDING PHASE II	I7	6132	SOFTBALL TEAM FACILITY AND PRESS BOX	F7
6165	#15 EAGLE ROW	F7	3035	CLIFTON TOWER	H7	3080	HOPKINS HALL	H6	6111	SORORITY VILLAGE A	G7
6145	#15 EAGLE ROW	F7	1800	CONVOCATION HALL	O9	2430	HOUSTON MILL HOUSE	H4	6112	SORORITY VILLAGE B	G7
6180	#17 EAGLE ROW	F7	3210	COX HALL	H8	2447	IDB	H4	6113	SORORITY VILLAGE C	G7
6210	#18 EAGLE ROW	F7	3050	DOBBS HALL	O8	1020	JAMES B. WILLIAMS MEDICAL EDUCATION BLDG	E5	6114	SORORITY VILLAGE D	G7
6230	#20 EAGLE ROW	F7	1010	DOBBS UNIVERSITY CENTER (DUC)	O8	28	KAMINSKY PARK FIELDHOUSE	H7	6115	SORORITY VILLAGE E	G7
6230	#22 EAGLE ROW	F7	3200	DOOLEY'S DEN	H7	2448	LIVING LINKS TRAILER	I4	6116	SORORITY VILLAGE F	G7
2150	1399 OXFORD ROAD	F9	3003	DRUID HILL HIGH SCHOOL	J8	3250	LOWENGATE EAST PARKING DECK	I8	6117	SORORITY VILLAGE G	G7
1370	1462 CLIFTON ROAD	H7	3105	EAGLE HALL	H7	3260	LOWENGATE SOUTH PARKING DECK	I8	6118	SORORITY VILLAGE H	G7
3235	1525 BLDG PARKING DECK	H6	3108	EAGLE HALL PARKING DECK	H7	3241	LOWENGATE VALET PARKING LOT	I8	6119	SORORITY VILLAGE I	G7
1525	1525 CLIFTON	H6	6785	EGLESTON CYSTIC FIBROSIS	H6	1621	LOWENGATE WEST PARKING DECK	H8	6120	SORORITY VILLAGE J	G7
3245	1598 CLIFTON RD	G5	1150	EGLESTON HOSPITAL PARKING DECK	I7	2422	LUCE CENTER	H5	6121	SORORITY VILLAGE MECHANICAL ROOM	G7
1598	1598 CLIFTON RD	G5	1011	EHBO WAREHOUSE	H6	1711	LULLWATER - ESTATES	J5	6122	SPECIMEN RECEPTION	H4
2010	1827 N. DECATUR	G10	3109	ELEONORE BRADLEY HALL	H7	1710	LULLWATER - HOUSE	J5	1170	TARBUNTON HALL	G8
6301	1835-N DECATUR - HOUSE	G10	2041	EMERSON HALL	O8	2030	MACMILLAN - GAMBRELL HALL	H9	1600	TELECOMMUNICATION	H8
6352	1835-N DECATUR - COTTAGE	G10	2172	EMORY CHILDREN'S CENTER	I7	1126	MARCUS HILL CENTER	H9	6012	THE GO2 HOUSE	I8
3620	1841 N DECATUR	H10	200	EMORY CLINIC BUILDING - A	H8	1131	MATHEMATICS AND SCIENCE CENTER	F9	1900	TULL PLAY HOUSE	G8
1841	1855 N DECATUR	H10	2280	EMORY CLINIC BUILDING - B	H8	35	MCDONOUGH FIELD	G7	3091	TURMAN RESIDENCE HALL	H7
1707	1757 N DECATUR	H9	6761	EMORY CONF CTR PAVILION	O5	2020	MEDICAL SCHOOL ADMIN - 718 GATEWOOD	H6	1000	WORLDWIDE ADMINISTRATION	H7
1370	1762 CLIFTON PARKING	E5	1159	EMORY ELECT SUB-STATION	F8	1670	MICHAEL C. CARLOS HALL	O9	2449	VIROLOGY RESEARCH WING	H6
900	1762 CLIFTON ROAD SUITE 900	E5	1028	EMORY HOSPITAL	H8	1870	MICHAEL C. CARLOS MUSEUM	O9	1840	WAYNE ROLLINS RESEARCH CENTER	G8
910	1762 CLIFTON ROAD SUITE 910	E5	2015	EMORY HOSPITAL - CONF CTR	H8	33	MICHAEL KAMINSKY INTRAMURAL PARK BSRMTM	O7	376	WESLEY WOODS BLDG TERRACE	E4
920	1762 CLIFTON ROAD SUITE 920	E5	2015	EMORY HOSPITAL - CONF CTR	H8	229	MICHAEL KAMINSKY INTRAMURAL PARK BSRMTM	O7	379	WESLEY WOODS GERIATRIC HOSP	E4
930	1762 CLIFTON ROAD SUITE 930	E5	2015	EMORY HOSPITAL - CONF CTR	H8	371	MICHAEL STREET CHILLER PLANT	G7	380	WESLEY WOODS HEALTH CNTR	F3
940	1762 CLIFTON ROAD SUITE 940	E5	2015	EMORY HOSPITAL - CONF CTR	H8	2403	MICHAEL STREET PARKING DECK	H4	377	WESLEY WOODS TOWERS	E4
950	1762 CLIFTON ROAD SUITE 950	E5	2015	EMORY HOSPITAL - CONF CTR	H8	2402	MICHAEL STREET PARKING DECK	H4	1980	WHITE HALL	G8
960	1762 CLIFTON ROAD SUITE 960	E5	1121	EMORY VISITOR INFORMATION BOOTH	O7	1860	MODERN LANGUAGES	H8	1841	WHITEHEAD BIOMEDICAL RESEARCH BLDG	G8
970	1762 CLIFTON ROAD SUITE 970	E5	1085	EMORY WATER HUB	H8	1784	NORTH DECATUR BUILDING	I9	1752	WINSHIP CANCER CENTER PLANT - 1751	I8
980	1762 CLIFTON ROAD SUITE 980	E5	1190	EMU EDUCATION ANNEX	H8	1515	OXFORD ROAD BUILDING	I9	1551	WINSHIP CANCER INSTITUTE	H7
2192	732 GATEWOOD RD	H6	1518	EMU J WING	H8	308	OXFORD ROAD BUILDING	I9	1400	WOODRUFF P F CENTER	G8
102	ALABAMA HALL	H6	3115	FEW HALL	H7	309	OXFORD ROAD BUILDING	I9	1400	WOODRUFF P F CENTER	G8
2479	ANIMAL SUPPLY TRAILER	H7	1380	FIBERLINE PARKING DECK	H7	309	OXFORD ROAD BUILDING	I9	1400	WOODRUFF P F CENTER	G8
1460	ANTHROPOLOGY	G8	70	FM BLDG - A (ADMIN)	O7	304	OXFORD ROAD BUILDING	I9	1400	WOODRUFF P F CENTER	G8
7490	ASBURY HOUSE	F8	1350	FM BLDG - C (CLST SVCS)	O7	304	OXFORD ROAD BUILDING	I9	1400	WOODRUFF P F CENTER	G8
2040	ATWOOD CHEMISTRY CENTER	G8	1081	FM BLDG - D (CF - FRACH)	O7	3271	PEAVINE NORTH PARKING DECK	F7	1400	WOODRUFF P F CENTER	G8
102	BIOCHEMISTRY CONNECTOR	G9	1082	FM BLDG - D (ALX SVCS)	O7	3271	PEAVINE SOUTH PARKING DECK	F7	2463	VERDES BEHAV. MNGT. TRAILER	H4
502	BIOLGY GREENHOUSE	G9	1083	FM BLDG - D (RECEIVING)	O8	3242	PEAVINE SOUTH PARKING LOT	F8	2433	VERDES DWG WING	H4
1200	BISHOP'S HALL	G9	1084	FM BLDG - D (NORTH SHIP)	O7	3240	PHYSICAINS PARKING DECK	H7	2433	VERDES DWG WING	H4
1130	BOGGS/ELLETT JONES CENTER	O9	1860	FM BLDG - D (STDM PLANT)	O7	2045	PSYCHOLOGY AND INTERDISCIPLINARY SCIENCES BLDG	O9	2441	VERDES EYE BUILDING	H4
1560	BOWDEN HALL	O9	1862	FM BLDG - D (STDM)	O7	1250	QUAD ENERGY PLANT	O9	2444	VERDES FMD TRAILER	H4
1804	BURLINGTON RD-PERFORMING ARTS	O8	3078	FM PARKING LOT (STEAM PLANT)	O7	230	QUAD ENERGY PLANT	O9	2444	VERDES GRAF. ARTS WING	H4
1535	CALLAWAY MEMORIAL CENTER	O8	1862	FM BLDG - I (BOLLER #9 BLDG)	O7	1516	R. RANDALL ROLLINS BUILDING	H6	2280	VERDES NEUROSCIENCE BUILDING	H4
7470	CAMPUS LIFE PAVILION	F8	3078	FM PARKING LOT	O7	1340	REHABILITATION CENTER	H6	2881	VERDES MANUFACTURING BUILDING	H4
2042	CANDLER THEATRE/TTSD THEAT.	G8	351	GLENN BOYSCOUT BUILDING	H9	2453	RECYCLING OPERATIONS	H6	2457	VERDES OFF	H4
7480	CASA EMORY	E8	1470	GLENN CHURCH AND AUDITORIUM	H10	2454	REPE B	H4	2458	VERDES P	H4
1933	CATHOLIC CENTER	I9	1320	GLENN MEMORIAL CHURCH BLD	H9	2456	REPE D	H4	2434	VERDES T-14	H4
8010	CENTERS/DISEASE CONTROL	I9	1721	GODZETA BUSINESS SCHOOL	H9	1720	RICH MEMORIAL BUILDING	H9	2485	VERDES VACCINE RESEARCH CTR	H8
2458	CF	I4	1722	GOZDIETA FOUNDATION CENTER	H9	2045	RITA ANNE ROLLINS BLDGETHICS	H9			
36	CHAPPELL PARK	F7	1518	GRACE CRUM ROLLINS	O8	1880	ROBERT W. WOODRUFF LIBRARY	H8			
			7910	HAIN FOREST	H4	3281	SCHWARTZ CENTER FOR PERFORMING ARTS	H8			